**SWAMPSCOTT HISTORICAL COMMISSION**

**MEETING MINUTES**

March 3, 2015

7:00 PM

22 Monument Avenue, Swampscott, MA

2nd Floor Conference Room

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| MEMBERS PRESENT: | Susan Post Munafo; Justina Oliver; Sylvia Belkin; Richard Smith; Jason Mahler; Jean Reardon |
| MEMBERS ABSENT: | None |
| OTHERS PRESENT: | Selectman Glenn Kessler and Selectman John J. Callahan; Attorney Chris Drucas and Italo Visco, Project Manager, LCB Senior Assisted Living |
| MEETING CALLED TO  ORDER: | 7:07 PM |
| MINUTES: | The Commission’s meeting of February 3, 2015 lacked a quorum. Minutes for the Commission’s January 6, 2015 meeting will be reviewed and voted upon at the Commission’s next meeting. |
| TREASURER’S REPORT: | Jean reported that the Commission’s funds are currently $909.22. |
| 3 SUNBEAM LANE/224 SALEM  STREET DEMOLITION REQUEST: | Attorney Chris Drucas and Italo Visco presented on LCB Senior Assisted Living’s plans to demolish the existing structures at 3 Sunbeam Land and 224 Salem Street and redevelop the property for senior assisted living. The Commission debated the historical, architectural, and cultural significance of the structures. After discussion, Richard moved that the Commission find that the structures are not preferably preserved, Jason seconded the motion. The Commission’s vote was unanimous. |
| FORMER POLICE STATION: | The Commission discussed the moving of its office from Town Hall to the former police station. Specifically, the Commission discussed the need to carefully pack the documents, records and artifacts currently stored in various places in Town Hall. Susan agreed to lead a team to begin packing Friday, March 5, so that the office can be moved the following week. |
| PRESERVATION GRANT UPDATE: | Sylvia reported that we should be notified the week of March 9 as to whether the grant has been awarded. |
| BUILDING REPORT: | Fish House: Richard and Susan will meet with Gino before the Commission’s next meeting to review the budget for anticipated repairs to the fish house.  Red Rock: The Commission discussed the bollards the owner of the Red Rock property agreed to provide in lieu of a fine for violating the Town’s Historic Preservation Bylaw. Specifically, the Commission discussed the number of bollards needed (five), and the potential cost.  Train Depot: The Commission discussed the current status of the Town’s potential purchase of the Train Station. |
| OLD AND NEW BUSINESS: | National Alliance of Preservation Commissions: After discussion, Sylvia moved that the Commission appropriate $100 to join the NAPC. Jason seconded the motion. The motion passed unanimously.  Master Plan: Susan reported that the Commission will have one member appointed to the Town’s Master Plan Committee. Sylvia and Susan are considering accepting such appointment.  Preservation Awards: The Commission selected Wednesday, May 20 as the target date for the 2015 Preservation Awards. Susan will notify various Town committees and local newspapers, and otherwise get the word out that the Commission is accepting nominations.  Local Historic District Commission: Richard reported that the LHDC is up and running, and considering homeowner applications for property changes within the LHD  Rules and Regulations: The Commission discussed the importance of codifying a set of administrative rules and regulations to control the Historical Preservation Bylaw process. The Commission agreed that this would be its major focus at its next meeting, to be held March 24. |
| NEXT MEETING: | March 24, 2015 |
| ADJOURNMENT: | 8:55 PM |

Respectfully submitted,

Jason A. Mahler

Secretary